



Mill Creek Middle School

Family Cheat Sheet

Welcome!

We are excited to have your family at our school. A few names you may want to know:

- Principal – Andrew Legler
- Associate Principal – Denise Legore Seawood
- School Improvement Specialist – Kelly Robinson
- Registrar/Bookkeeper – Michelle Denney
- Building Secretary – Theresa Kasparek
- Counselors – Anne Hessenflow and Olivia Higgins
- Nurse – Maddy Faddis
- Social Worker – Deb Landis
- School Psychologist – Kirstin Moerike
- School Resource Officer – Hannah Gaines

School Hours: 7:55-3:05 – Students can enter the building at 7:35.

Main Office Number : 913.667.3512

Canvas

- Students utilize the online learning management system, Canvas, to access class assignments, quizzes and course materials.
- Parents can create their own Canvas account to monitor student progress, homework and assignment due dates. You can also set alerts to be notified of missing assignments.
- Steps to create/activate a parent account are linked here:

[Canvas for Parents](#)

Skyward Family Access

Family Access is a web-based service that empowers parents/guardians and students to view school-related information anywhere they have access to the Internet. Information available online includes:

- Calendar information with assignment, attendance and message information
- Detailed gradebook information
- Messages posted by the principal and teachers
- Attendance records by date and types of attendance
- Student schedule
- Food Service balance, payments and purchase history
- Fee management
- Email notification preferences
- Login history

Additional information on accessing Skyward Family Access linked here:

[Welcome](#)

Calendar:

[2022-23 School Year Calendar](#)

Reporting an Absence:

- Online form

[Report an Absence](#)

- Phone – **913.422.9698**

School District Website:

[District Home](#)

Helpful information under the Parent and Student tabs

- **MCMS Website:** [Mill Creek Middle School](#)

Technology Support - K12 ITC

Students and Parents –

You can reach our **Help Desk** by:

- **Phone: 816.382.4840**
- **Chat: [chat.k12itc.com](#)**

Hours of Operation : Monday – Friday, 6:00 a.m. to 7:00 p.m.