



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, Kansas) February 6, 2023

YouTube channel: <https://bitly.com/usd232youtube>

The Board President, Ashley Spaulding, called the meeting to order at 6:00 p.m. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Bill Fletcher (*participated via Zoom*) **Absent:** Rick Amos
Brandi Jonasson Danielle Heikes
Stephanie Makalous Calley Malloy
Ashley Spaulding

Others Present: Jolyn Baldner, Director of Student Nutrition
Alvie Cater, Assistant Superintendent of Administration & Communications
Steve Deghand, Assistant Superintendent of Facilities & Operations
Carrie Handy, Executive Director of Elementary Education
Dr. Frank Harwood, Superintendent of Schools
Michelle Hite, Director of Elementary Curriculum & Instruction/Accreditation
Dr. Joe Kelly, Director of Secondary Curriculum & Instruction/Title Programs
Rob Moser, Coordinator of Safety & Transportation
Brandon Riffel, Director of Technology
Sam Ruff, Principal, De Soto High School
Brian Schwanz, Executive Director of Secondary Education
Julie Stucky, Director of Finance
Megan Turpin, Principal, Riverview Elementary School

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting would progress from one agenda item to the next.

President Spaulding asked if there were any changes for the Agenda. No changes were made.

Mrs. Stephanie Makalous moved to adopt the Agenda.

Mrs. Brandi Jonasson seconded.

Carried 4/0.

GOOD NEWS.

Student Recognition. The Board recognized the Mill Valley High School Football Team for winning the 2022 Kansas Class 5A Football Championship. Head Coach Joel Applebee, along with the team's Leadership Council (Mikey Bergeron, Noah Coy, Truman Griffith, Hayden Jay, Ty Marsh, Grant Rutkowski, Broc Worcester and Holden Zigmant) accepted a Certificate of Achievement on behalf of the team.

Staff Member Recognition. Riverview Elementary School staff members Kelsey Jones, 4th Grade Teacher, and Heidi Delich, Kitchen Manager, were recognized for outstanding service in their district roles.

PATRON INPUT. With no requests to speak submitted, President Spaulding moved onto the next agenda item.

CONSENT AGENDA. President Spaulding asked the board if they had any changes for the Consent Agenda. No changes were made.

Mrs. Brandi Jonasson moved to approve the Consent Agenda.

Mrs. Stephanie Makalous seconded.

Carried 4/0.

The following Consent Agenda items were approved:

1. Minutes of the January 9th regular meeting and January 24th special meeting.
2. Payment of bills and issuance of checks numbered 60531 – 60551, 60553 – 60571 and 60576 – 60761.
3. Transfer of funds as follows:
 - a. \$231,400.07 from General (Fund 06) to At Risk (Fund 13)
 - b. \$1,225,252.89 from General (Fund 06) to Special Education (Fund 30)
 - c. \$17,442.11 from Local Option Budget (Fund 08) to State Pre-K (Fund 11)
 - d. \$48,960.71 from Local Option Budget (Fund 08) to Bilingual (Fund 14)
 - e. \$14,417.33 from Local Option Budget (Fund 08) to Parent Education (Fund 28)
 - f. \$192,478.33 from Local Option Budget (Fund 08) to Vocational Education (Fund 34)

4. Personnel recommendations as follows:

Resignations – Classified

Julie Coons, Evening Custodian, SE

Erin Harwig, Student Nutrition Assistant, MCMS

Jackie Harwig, Rule 10 Assistant Cheer Coach, DHS *(At conclusion of the 2022-23 school year.)*

Christine Lawson, Lead Secretary, CTEC

Abbey Taber, Paraprofessional, PRE

Shawnda Toland, Attendance Secretary, MTMS *(Effective 5/26/23)*
Katelyn Yoder, Rule 10 Assistant Softball Coach, MVHS

Retirement – Classified

Ron Peters, Paraprofessional, MCMS *(At conclusion of the 2022-23 school year.)*

Terminations – Classified

Richard Housh, Paraprofessional, DHS
Adam Lee, Rule 10 Assistant Soccer Coach, DHS
Cassie Rockers, Rule 10 Head Volleyball Coach, DHS

Employment – Classified

Grace Bailie, Paraprofessional, PRE
Nicole Blythe, Student Nutrition Assistant, MTMS
Theresa Broad, Student Nutrition Assistant, MCMS
Heather Cronkright, Paraprofessional, The Bridge
Sherri Goode, Paraprofessional Substitute, CTEC
Pauline Hixson, Student Nutrition Assistant, CCE
Nichole Reynolds, Center-Based Paraprofessional, DHS
Rhonda Sutcliffe, Student Nutrition Assistant, MVHS
Nancy Tausz, Substitute Nurse, Districtwide
Denise Walmsley, Paraprofessional, HE

Substitute – End of Contract

Thomas Alspaugh, Substitute Custodian, Districtwide
Sadie Gadwood, Substitute Aide, Districtwide
Avigail Ruiz, Substitute Aide, Districtwide
William Wood, Substitute Custodian, Districtwide

Resignations – Certified *(At conclusion of the 2022-23 school year, unless otherwise noted.)*

Marissa Bundy, 1st Grade Teacher, CCE
Anne Hessenflow, Counselor, MCMS *(Effective 02/03/2023)*
Jamie Kellogg, English Teacher, MVHS
Anna Meissbach, 7th Grade Pathways Teacher, MTMS
Melissa Needham, 5th Grade Teacher, SE
Sarah Stephenson, ELL Teacher, SE

Retirement – Certified *(At conclusion of the 2022-23 school year.)*

Lana DeHoff, Media Specialist, SE

Employment – Certified *(Effective at the start of the 2023-24 school year.)*

Alexandra Knappen, Elementary Teacher, Unassigned
Elizabeth Lamberson, Instructional Specialist, Districtwide
Leslie Leaver, 5th Grade Teacher, SE
Patrick Sarwinski, Math Teacher, MVHS
Dorothy Swafford, ELA Teacher, MVHS
Kristen Whitley, Media Specialist, SE

5. An agreement identifying Finalsite for web hosting services and related communication tools in the amount of \$27,908.00 annually for a period of five years.
6. Acceptance of the following bids:
 - Abbey-Simons in the amount of \$28,195.00 to replace blinds at Monticello Trails Middle School.
 - Certa Pro in the amount of \$83,168.45 to paint the interior of Horizon Elementary School.
 - Certa Pro in the amount of \$109,493.82 to paint the interior of Mize Elementary School.
7. Payment to Solution Tree in the amount of \$44,940.00 for registration of 60 staff members to attend the 2023 Professional Learning Communities at Work Conference.
8. Declaration of the following items as surplus:
 - Library books from Monticello Trails Middle School
 - One (1) MCall Reach-In Freezer, Model # 4-404SF
9. Start-up of a Movie Club for students at Mill Valley High School.
10. Acceptance of the following donations:
 - \$5,000.00 from Irwin and Amy Tjan to The Bridge Program.
 - \$3,087.20 from Art to Remember to Prairie Ridge Elementary School.
 - \$1,050.00 from the USD 232 Education Foundation to Prairie Ridge Elementary School.
11. The following extended day trips:
 - Lexington Trails Middle School 6th Grade, snow skiing at Snow Creek, Weston, MO, February 9, 2023.
 - De Soto High School Band, Grades 9-12, participate in the KMEA annual in-service workshop/convention, Century II Convention Center, Wichita, KS, February 23-25, 2023.
 - Mill Valley High School Jag Singers, Grades 10-12, compete in Silver Dollar City's "Music in the Parks", Branson, MO, April 21-22, 2023.

ACTION ITEM.

Memorandum of Understanding with USD 232 Education Foundation. Alvie Cater, Assistant Superintendent of Administration & Communications, shared background on the USD 232 Education Foundation. It is a Kansas non-profit organization established in 2019 with the sole mission of seeking out community resources and creating strategic alliances to spark innovation and support educational excellence for students in USD 232. The Foundation is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code with oversight provided by its own board of directors consisting of eleven members. Mr. Cater said other school districts in the county have had education foundations supporting schools and teachers for many years and those relationships provided a framework for the USD 232 Education Foundation. He said that since 2019, the Foundation has donated more than \$70,000 to schools and teachers through a series of school spotlight grants, innovative teacher grants, the employee Making a Difference recognition/award, and more. Donations to the Foundation come from individuals, businesses, and other not-for-profit organizations. He explained that the purpose of the MOU is to describe a framework for the relationship between the district and the Foundation as it relates to private fundraising and private

grants management, individual donors, corporate sponsors, and community engagement and partnership. Mr. Cater noted that the MOU recognizes the special status of the USD 232 Education Foundation and its relationship with the district, which is different when compared to other non-district organizations, as its sole purpose is to support the students and teachers of USD 232. He said since launch of the USD 232 Education Foundation, the district provides in-kind support by making available employee Casey Rooman-Smith, who spends an average of 10 hours per week with administrative assistant duties, as well as serve as Executive Director of the Foundation – in addition to her regular duties with the school district. Mr. Cater said providing this level of in-kind support has allowed the Foundation to grow its efforts and increase community donations to support schools and students.

The Board thanked Mrs. Rooman-Smith for her work in getting the Education Foundation off to a great start.

Mrs. Brandi Jonasson moved to approve a Memorandum of Understanding between Unified School District No. 232, Johnson County, KS, and USD 232 Education Foundation.

Mrs. Ashley Spaulding seconded.

Carried 4/0.

DISCUSSION ITEMS.

Mill Valley Video Board. Brian Schwanz, Executive Director of Human Resources/Secondary, introduced Mike Jay, a Mill Valley parent and member of JagPac (a separate not-for-profit organization), Joel Applebee, Head Football Coach at Mill Valley and Bob Kernell, Daktronics Sports Marketing. Mr. Jay presented the Board with an idea to raise funds for an outdoor digital video board to be installed at the Mill Valley athletic stadium. Mr. Jay said JagPac is already involved in fundraising for the football program. He said the group has taken on the initiative to get the video board at Mill Valley to allow for the sale of advertising for fundraising. He said with the help of Daktronics the group will seek partnerships with area businesses to raise funds through advertising to pay for the project. They would like to seek four Anchor Partners (\$10,000/year for 5 years), six Founding Partners (\$5,000/year for 5 years) and ten Premier Partners (\$2,000/year for 5 years). Mr. Kernell talked about an opportunity for Mill Valley students to work on the same game day production equipment utilized at Daktronics colleges and professional leagues such as Arrowhead Stadium, The University of Kansas and Sprint Center. Coach Applebee said discussions on Real World Learning opportunities for students with this equipment have already begun. Mr. Jay said once fundraising is complete, the JagPac would be able to donate the video boards to the district. At that point, the school would be able to decide how to handle the revenue the video board generates. Coach Applebee said the goal is for the revenue to go back to the school's activity account to be used for maintenance of the video board and the support of student activities.

Stephanie Makalous asked about annual costs for maintenance. Mr. Kernell said there is a five-year warranty on parts. He said the system would need a control board upgrade 5-7 years down the road.

Mrs. Makalous asked at what point the video board becomes district responsibility versus responsibility of the JagPac. Superintendent Harwood said this is similar to the digital signage at the elementary schools. He said the big difference is the advertising. He said at some point the Board of Education could say it will take over and pay for upkeep. With regard to liability, he said the district is looking into whether or not the current score board will support the weight of the video board and noted that it would be covered under the district's property insurance. Mrs. Makalous asked if the board would be installed once funds are raised, or if there is a lease to own option. Mr. Kernell said there is a 3-5 year lease-purchase option that would be with JagPac.

Superintendent Harwood said the purpose of this discussion was intended to make the Board aware that the JagPac was interested in working on this project. He said the Board could say they want a contract that will not hold the district liable if the JagPac should default on payment. He asked the Board to let the administration know if they have specific areas of concern. He said once the JagPac gets their donors established and a contract is drawn up it can be brought back to the Board.

President Spaulding asked who is responsible for getting sponsors. Mr. Kernell said the Sports Marketing Team at Daktronics will help the JagPac. Mr. Kernell said students in Sports Marketing could potentially become involved in reaching out to sponsors.

Bill Fletcher said he worries about the five-year payback. He also said he was concerned that De Soto High School was not involved in the discussions. Mr. Kernell said if the groups do not sell the sponsor agreements, Daktronics will not sell them the board. Mr. Fletcher suggested that both high schools do the project at the same time so there is not competition for sponsorships. Superintendent Harwood said this can work at both high schools and said the administration will have these discussions with De Soto High School to gather more information.

Stephanie Makalous said she would love to hear how the video boards can work with Real World Learning. Coach Applebee said the staff have already started these discussions.

Superintendent Search Update. Alvie Cater reviewed the superintendent search stakeholder survey results that the board received from GR Recruiting during a special public meeting held on January 24.

He then reviewed the ten traits selected by the Board for the superintendent profile:

- Is an effective communicator, creating strong school and community relations.
- Is a trusted leaders who values ethics and integrity, by practicing moral authority.
- Empowers others by promoting team strengths and a student-first approach.
- Is accountable and responsible for actions.
- Leads by example through honest practices.
- Shows transparency by sharing the organization's goals and challenges to promote staff engagement.

- Makes strategic, high-quality decisions with a big-picture lens, while managing district resources.
- Knows stakeholders' interests through listening and learning continuously.
- Builds strong, diverse teams, promotes teamwork for all, and is committed to promoting diversity, equity, and inclusion.
- Fosters creative and innovative practices in order to promote continuous improvement.

In conclusion, Mr. Cater shared a general timeline:

January 24 – February 22: GR Recruiting will accept applications from candidates and recruit candidates who meet the superintendent profile.

February 22 – March 3: GR Recruiting will screen candidate applications/materials and check references.

March 6: The Board will finalize questions for first-round interviews and discuss candidates to be interviewed.

March 20 – 21: The Board will interview first-round, semifinalist candidates.

March 27 – 28: The Board will interview finalist candidates.

On or about March 29: The Board will selected the next superintendent of USD 232.

ALERT. The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Student Nutrition Bid Timeline.

President Spaulding declared a five-minute break at 7:02 p.m.

The Board returned to open session and President Spaulding called the meeting back to order at 7:07 p.m.

EXECUTIVE SESSION.

Negotiations

Mrs. Ashley Spaulding moved to go into executive session at 7:09 p.m. for a period of twenty minutes with Frank Harwood, Alvie Cater, Brian Schwanz, Carrie Handy, Julie Stucky and Sam Ruff to discuss collective bargaining Negotiations pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 7:29 p.m. at this location.

Mrs. Stephanie Makalous seconded.

Carried 4/0.

The Board returned to open session and President Spaulding called the meeting back to order at 7:29 p.m.

Non-Elected Personnel.

Mrs. Ashley Spaulding moved to go into executive session at 7:31 p.m. for a period of fifteen minutes with Frank Harwood, Brian Schwanz and Carrie Handy to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 7:46 p.m. at this location.

Mrs. Stephanie Makalous seconded.

Carried 4/0.

The Board returned to open session and President Spaulding called the meeting back to order at 7:46 p.m.

President Spaulding adjourned the meeting at 7:46 p.m.

March 6, 2023
Date Approved

Wendy Benham
Clerk, Board of Education

Spaulding
President, Board of Education