



# Unified School District 232

De Soto – Shawnee – Lenexa – Olathe  
www.usd232.org

## USD 232 BOARD OF EDUCATION OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91<sup>st</sup> Street, De Soto, KS)

December 4, 2017

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

**Board Members Present:** Bill Fletcher  
Angela Handy  
Danielle Heikes  
Kevin Makalous  
Mitch Powers  
Rachele Zade

**Absent:** Dick Dearwester

**Others Present:** Debbie Atwell, Facilities Coordinator  
Gerri Balthazor, Principal, Mize Elementary School  
Alvie Cater, Assistant Superintendent of Administration & Educational Services  
Steve Deghand, Director of Facilities  
Wendy Denham, Board Clerk  
Carrie Handy, Director of Human Resources/Elementary  
Lee Hanson, Director of Special Services  
Frank Harwood, Superintendent of Schools  
Michelle Hite, Director of School Improvement  
Joe Kelly, Director of Curriculum & Instruction  
Ken Larsen, Assistant Superintendent of Business & Operations  
Jolyn Mortenson, Director of Student Nutrition  
Brandon Riffel, Director of Technology  
Ceresa Schaeffer, Secondary Curriculum Coordinator  
Brian Schwanz, Director of Human Resources/Secondary  
Cindy Swartz, Technology Integration Coordinator  
Tobie Waldeck, Principal, Mill Valley High School

Alvie Cater led attendees in reciting the Pledge of Allegiance and briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Superintendent Harwood asked to remove item "B. Non-elected Personnel" under "VII. EXECUTIVE SESSION".

Bill Fletcher asked for removal of check number 42658 from Consent Agenda item "C. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

*Mrs. Angela Handy moved to adopt the Agenda and approve the Consent Agenda as amended.*

*Mr. Mitch Powers seconded.*

*Carried 6/0.*

The following Consent Agenda items were approved:

1. Minutes of the November 6<sup>th</sup> regular meeting.
2. Payment of bills and issuance of checks numbered 42525 – 42597, 42606 – 42657, 42659 – 42696 and 42709 - 42803.
3. Transfer of funds as follows:
  - a. \$950,000.00 from General (Fund 06) to Special Education (Fund 30)
  - b. \$4,000.00 from LOB (Fund 08) to St. Pre-School (Fund 11)
  - c. \$124,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
  - d. \$30,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
  - e. \$243,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified  
Janette Boone, Center Based Paraprofessional, HE (*effective 12/20/17*)  
Ibraheem Suberu, Rule 10 Coach, MVHS

Employment – Classified  
Shaleen Armstrong, Paraprofessional, MTMS  
Maria Diaz Flores, Student Nutrition Assistant, MCMS  
Jeffery Hall, Paraprofessional, MCMS  
Alexia Hernandez, Paraprofessional, SE  
Jennifer Hiner, Student Nutrition Assistant, MCMS
5. Revisions to Board Policies GAAA – Equal Employment Opportunity and Nondiscrimination, GAAB – Complaints of Discrimination, GAAC – Sexual Harassment, GAACA – Racial Harassment, JCE – Complaints, JGEC – Sexual Harassment, JGECA – Racial Harassment and KN – General Public Complaints.
6. Appointment of Alvie Cater, Ken Larsen, Carrie Handy and Brian Schwanz to serve as negotiating agents on behalf of the school district with regard to the Professional Negotiated Agreement with Superintendent Harwood to conduct training for the district team.
7. The 2018 Capital Outlay Committee report addressing various needs and projects with planned expenditures from the Capital Outlay Fund; with projects re-submitted to the Board of Education from time to time for approval based on submission of bids and costs as required by Kansas Statutes 72-8801.
8. The following new secondary student courses to be offered with the start of the 2018-19 school year: AP Computer Science A, Repertory Theater, Advancement Via Individual Determination (AVID), College & Career Ready, Business Law, Speech/Theater 6, Speech/Theater 7 and Speech/Theater 8.

9. Acceptance of the following donations:

- \$6,939.00 from the Horizon PTA to fulfill Horizon Elementary staff requested grants.
- \$1,835.39 from the Mill Creek PTA to fulfill Mill Creek Middle School staff requested grants.
- \$500.00 from the Preps KC Be YOUUnion Game of the Week Award to the De Soto High School football program.
- \$500.00 from the Kansas City Chiefs Coach of the Week Award to the De Soto High School football program.
- \$350.00 from Dirk and Yvonne Colgrove to the De Soto High School girls' basketball program.
- \$300.00 from Christopher and Christine Napier to the De Soto High School girls' basketball program.
- \$300.00 from Madden Rental to the De Soto High School boys' basketball program.

10. The following extended day trip:

- Lexington Trails Middle School 6<sup>th</sup> Grade, ski at Snow Creek, Weston, MO, January 17, 2018.

Bill Fletcher declared a conflict of interest and left the meeting at 6:03 p.m.

*Mrs. Danielle Heikes moved to approve payment to Kansas Land Management, LLC in the amount of \$13,990.00 with check number 42658.*

*Mrs. Angela Handy seconded.*

*Carried 5/0.*

Bill Fletcher returned to the meeting at 6:04 p.m.

GOOD NEWS.

**Staff Member Recognition.** Mill Valley High School Journalism Adviser, Kathy Habiger, was recognized for having recently received the Pioneer Award by the National Scholastic Press Association. This is a national award given annually to journalism teachers who make substantial contributions to high school publications and journalism programs. Mrs. Habiger has been a journalism teacher in USD 232 for 22 years and under her leadership the program has earned a long list of national awards for its student journalism and other publications. Most recently, the JagWire newspaper won a third-consecutive National Scholastic Press Association Pacemaker Award which is the highest honor given to high school publications each year. She was presented with a Certificate of Professional Achievement.

Mize Elementary School staff members Laine Graham, Counselor, and Colby Sullivan, Physical Education Teacher; along with Mill Valley High School staff members Sara Evans, Special Education Teacher, TJ Finan, Special Education Teacher, and Faith Bilyeu, Special Education Paraprofessional, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

ACTION ITEMS.

**Fiscal Year 2017 Audit Report.** Ken Larsen, Assistant Superintendent of Business & Operations, introduced Mr. Jim Long of Karlin & Long LLC who reviewed the district's 2017 fiscal year audit with the board. He gave clean opinions on internal control and compliance and reported that there were no statutory violations. Board members were given the opportunity to ask questions regarding the audit.

*Mr. Kevin Makalous moved to approve the 2017 Fiscal Year Audit as presented.*

*Mrs. Danielle Heikes seconded.*

*Carried 6/0.*

**Resolution Authorizing and Providing for the Calling of a Bond Election.** Superintendent Harwood noted that Senate Bill 19 from the Legislative Session limits the amount of bonds approved by the State Board of Education to the total amount of principal retired across the state in the immediately preceding school year. He further explained that in the November General Election some bond proposals presented by other districts in the state failed, thus leaving room in the state cap for other districts to request approval by the State Board to present bonds to the voters in the 2017-18 school year (the total state bond authority remaining is \$112, 199,948). Superintendent Harwood explained that the Resolution was presented for approval this evening in order to expedite USD 232's application to the State Board in hope of gaining approval before other districts that might be considering a bond issue at this time.

Steve Deghand, Director of Facilities, explained the make-up of the Facilities Focus Group and gave an overview of discussions the group has had in three meetings to arrive at a list of projects to consider in the next bond proposal. Superintendent Harwood reviewed the list of projects with the Board pointing out that they were broken down into three categories to demonstrate what could be done within the estimated cost projections of \$76 million, \$83 million and \$96 million. He said at this time the Board is being asked to decide on an amount for the Bond issue and noted that the Facilities Focus Group would be meeting again to further refine the list of projects and would present recommendations to the Board at a later date. He reminded the Board that at their October Work Session, a scenario with a \$75 million bond issue was discussed and that this amount would not require an increase to the Bond & Interest mill levy. Board members discussed the pros and cons of setting the bond amount at \$83 million, which the administration also said would not lead to a rise in the mill levy, vs \$96 million, which could lead to a rise in the mill levy if all of the bonds were called. Bill Fletcher suggested the Board consider setting the bond at \$96 million to ensure funds would be available if another school was needed sooner than anticipated, but said the district would not sell the additional bonds unless absolutely necessary. Ken Larsen, Assistant Superintendent of Business & Operations, noted that the present plan would be to sell the bonds in increments of \$20 - \$25 million each over the course of 4 – 5 years. Kevin Wimpe, Gilmore & Bell, was available to answer any legal questions board members have about the Resolution. Superintendent Harwood explained that if the Board chose to go with a \$76 million bond issue he would recommend a 10% contingency, which would bring the total bond up to about \$84.15 million. Kevin Makalous suggested rounding it up to \$85 million and asked if that would affect the mill levy. Mr. Larsen said that it shouldn't based on current assessed valuation and interest projections.

*Mrs. Danielle Heikes moved to adopt a Resolution Authorizing and Providing for the Calling of a Bond Election in Unified School District No. 232, Johnson County, Kansas (De Soto), to be held by mail ballot on May 1, 2018, for the purpose of submitting to the qualified electors of the district the question of issuing General Obligation Bonds of the district in the amount of \$85,000,000.00; authorizing application to the State Board of Education for the authority to call the bond election and for capital improvement state aid; and providing for the giving of notice of the bond election.*

*Mr. Mitch Powers seconded.*

*Carried 6/0.*

**Selection of Architecture/Design & Construction Management Services.** Superintendent Harwood cited the Board's history of using an architect and construction manager to develop and complete bond projects.

He noted that on recent projects the district has utilized the services of HTK Architects and Manning Construction, who has done a good job and come in under budget. He explained that the board could direct the administration to negotiate with HTK and Manning for these services again, or seek request for proposals from architect and construction management firms. Board members were in consensus that going out for proposals would be in the district's best interest, in order to maintain integrity with the patrons.

*Mr. Mitch Powers moved to direct the administration to do a request for proposals for architecture/design services and construction management services on bond projects.*

*Mrs. Angela Handy seconded.*

*Carried 6/0.*

**PATRON INPUT.** With no requests to speak to the board submitted to the Clerk, President Zade moved onto the next agenda item.

**ALERT.** The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Elementary ELA Instructional Materials Adoption Addition.

President Zade declared a five-minute break at 7:09 p.m.

The Board returned to open session and the meeting was called back to order at 7:14 p.m.

**EXECUTIVE SESSION.**

**Negotiations.**

*Mrs. Rachele Zade moved to go into executive session at 7:15 p.m. for a period of twenty minutes with Frank Harwood, Alvie Cater, Ken Larsen, Carrie Handy & Brian Schwanz to discuss the latest proposal for increasing the base pay rate from the teachers pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 7:35 p.m. at this location.*

*Mrs. Danielle Heikes seconded.*

*Carried 6/0.*

*The Board returned to open session and the meeting was called back to order at 7:36 p.m.*

*President Zade adjourned the meeting at 7:36 p.m.*

Date Approved

*January 4, 2018*

Clerk, Board of Education

*Wendy S. Aenham*

President, Board of Education

*Rachel M. Zade*