



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION

OFFICIAL MINUTES --REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS) March 5, 2018

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Bill Fletcher
John Gagnat
Angela Handy
Danielle Heikes
Kevin Makalous
Mitch Powers (*Participated by teleconference.*)
Rachele Zade

Others Present: Debbie Atwell, Facilities Coordinator
Alvie Cater, Assistant Superintendent of Administration & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Ryan Johnson, Assistant Principal/Athletic Director, De Soto High School
Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
Kris Meyer, Principal, Starside Elementary School
Jolyn Mortenson, Director of Student Nutrition
Brandon Riffel, Director of Technology
Sam Ruff, Assistant Principal, De Soto High School
Brian Schwanz, Director of Human Resources/Secondary
Ceresa Schaffer, Secondary Curriculum Coordinator
Cindy Swartz, Technology Integration Coordinator

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Mitch Powers asked to add a discussion for School Safety to the agenda.

Bill Fletcher requested that check number 43460 be removed from Consent Agenda item "C. Approve payment of bills and transfer of funds" for approval separately.

Mrs. Angela Handy moved to adopt the Agenda and approve the Consent Agenda as amended.

Mr. Bill Fletcher seconded.

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the February 5th regular meeting.
2. Payment of bills and issuance of checks numbered 43367 – 43417, 43425 – 43459, 43461 – 43524 and 43535 - 43640.
3. Transfer of funds as follows:
 - a. \$810,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$4,000.00 from LOB (Fund 08) to St. Pre-School (Fund 11)
 - c. \$128,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$30,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$13,000.00 from LOB (Fund 08) to Parents as Teachers (Fund 28)
 - f. \$140,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)

4. Personnel recommendations as follows:

Resignations – Classified

Rebecca Bell, ESOL Aide, LTMS (*Effective at the conclusion of the 2017-18 school year.*)

Doran Chaput, ELL Aide, SE (*Effective at the conclusion of the 2017-18 school year.*)

Kimberly Kindred, Student Nutrition Assistant, MVHS

Amy Roy, Reading Aide, RE (*Effective at the conclusion of the 2017-18 school year.*)

Lynn Wall, Registrar, DHS (*Effective at the conclusion of the 2017-18 school year.*)

Employment – Classified

Christopher Faddis, Rule 10 Assistant Baseball Coach, DHS

Jonathan Hodges, Rule 10 Assistant Baseball Coach, DHS

Lindsey Hoelting, Center Based Paraprofessional, HE

Andrew Matthews, Rule 10 Assistant Track Coach, MVHS

Heather Meireis, Paraprofessional Substitute

Zach Stinnett, Rule 10 Assistant Baseball Coach, MVHS

Chris Thorup, Rule 10 Assistant Baseball Coach, MVHS

Karie Tindle, Student Nutrition Assistant Substitute

Stephanie Walker, Paraprofessional Substitute

Resignations – Certified (*Effective at the conclusion of the 2017-18 school year.*)

Rachel Bolter, World Languages, MCMS

Lisa Smith, English Language Arts, MTMS

Taylor Weitner, 6th Grade English Language Arts, MCMS

Employment – Certified (*Effective with the start of the 2018-19 school year.*)

Julie Coalson, Counselor, BE

Molly Kennedy, ESOL Teacher, LTMS

Denise Legore-Seawood, Associate Principal, MCMS (*Promotion*)

Sam Ruff, Principal, DHS (*Promotion*)

5. A contribution of \$3,364.15 from Art to Remember to Prairie Ridge Elementary School.
6. Contributions totaling \$309.00 received through DonorsChoose.org for purchase of a mobile storage cart for use in Deb Martin's classroom at Starside Elementary School.
7. Contributions totaling \$256.35 received through DonorsChoose.org for purchase of three (3) Code and Go Robots and three (3) Code and Go Robot activity sets for use in Deb Martin's classroom at Starside Elementary School.
8. Contributions totaling \$223.38 received through DonorsChoose.org for purchase of a Logitech Conference Webcam for use in Deb Martin's classroom at Starside Elementary School.
9. Contributions totaling \$315.00 received through DonorsChoose.org for purchase of one (1) Osmo Genius Kit, one (1) Hue HD animation studio, one (1) Hue HD camera, and three (3) lapel microphones for use in Emily Valdez's classroom at Starside Elementary School.
10. Contributions totaling \$539.17 received through DonorsChoose.org for purchase of two (2) Osmo Genius Kits, two (1) Hue HD animation studios, one (1) Hue HD camera, three (3) mini photo studio tents, one (1) tablet stand, one (1) package of stikbot action figures, one (1) package of stikbot pet action figures, and three (3) lapel microphones for use in Jennifer Wiltse's classroom at Starside Elementary School.
11. Closing of the De Soto Education Foundation Endowment at the Greater Kansas City Community Foundation and transfer of remaining balance, approximately \$5,000.00, to the new USD 232 Education Foundation Fund with the Greater Kansas City Community Foundation.
12. A bid from Country Carpet, Inc. in the amount of \$89,500.00 for carpet replacement at De Soto High School.
13. A bid from Overhead Door in the amount of \$43,780.00 to replace the Lexington Trails Middle School south and west storefront entries.
14. A bid from Phillips Paving Company in the amount of \$181,205.00 for district-wide asphalt repairs to be made during the summer months.
15. A bid from Challenger Fence Company in the amount of \$63,200.00 for fencing at Belmont Elementary School, Riverview Elementary School and Mill Valley High School.
16. A bid from Switzer & Associates in the amount of \$97,075.00 for painting at Belmont Elementary School.
17. 3-year Agreement with Spedtrack for IEP vendor services.
18. Implementation of the 2018 Summer Food Service Program.
19. The following extended day trips:
 - Mill Valley High School Band, Grades 9-12, participate in the Disney Your Instrumental Workshop, Disney World, Orlando, FL, March 7-11, 2019.

- De Soto High School & Mill Valley High School Thespian Troupes, Grades 10-12, see a performance of the play "The Diviners", Blue Valley High School, Stilwell, KS, April 19, 2018.

Bill Fletcher declared a conflict of interest and left the meeting at 6:03 p.m.

Mrs. Angela Handy moved to approve payment to Kansas Land Management, LLC in the amount of \$1,526.58 with check number 43460.

Mr. John Gagnat seconded.

Carried 6/0.

Bill Fletcher returned to the meeting at 6:04 p.m.

GOOD NEWS.

Staff Member Recognition. Starside Elementary School staff members Toni Cook, Physical Education Teacher, and Doran Chaput, ELL Aide; along with Administrative Office staff members, Kerry Borchardt, Teaching & Learning Administrative Assistant, and Alvie Cater, Assistant Superintendent of Administration & Educational Services, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

Student Recognition. The De Soto High School Scholars Bowl team was recognized for winning the Kansas Class 5A State Championship. Phil Hamilton, the Scholars Bowl Coach, introduced team members Elizabeth Seidl, Cody Moose, Abigail Stutzman, Cody Murphy, Micah Faulds and Zach Yarbrough who were each presented with a Certificate of Academic Achievement.

Conner Ward, a Senior at Mill Valley High School, was recognized for winning the Kansas Class 5A State Wrestling Championship and presented with a Certificate of Athletic Achievement. Travis Keal, Head Wrestling Coach at Mill Valley, also shared in Conner's recognition.

Brynden Rains, a student at Monticello Trails Middle School, was recognized for being selected as a recipient of the Outstanding Technology Achievement Award from the Infinitec Coalition for his outstanding achievement in overcoming challenges and accomplishing personal goals through the use of technology. The Infinitec Coalition, of which USD 232 is a member, stands for infinite potential through technology and is the technology program of the UCP Sequin of Greater Chicago. Brynden was nominated for the award by Karen Morgan, a USD 232 Behavior Specialist. His nomination was also supported by his current special education teacher, Haylie Wadsworth. In recognition of Brynden's accomplishment he was presented with an Inspiration Award from the district.

Staff Member Recognition continued. Alvie Cater noted that the De Soto High School football team had an outstanding season with a record of 10 and 2. They won the league title, regional championship, sectional championship and were sub-state runners up. He also noted that the program had its first Top 11 player in school history this past season, with student Marshall Kellner. Mr. Cater called Brian King, De Soto High School Football Coach, forward to be recognized for his humility and commitment to teach his student athletes, by example, the importance of perseverance through challenges and obstacles and build character and leadership skills in his players. Coach King was also named Kansas Football Coaches Association 4A Division 1 Coach of the

Year, The Sports in Kansas 4A Division 1 Coach of the Year, Kansas City Chiefs Coach of the Week, Kansas City Chiefs Coach of the Year; and, finalist for the Don Shula National Coach of the Year. He was presented with the district's Inspiration Award.

ACTION ITEMS.

Inclement Weather; Make-Up Day for Students. Alvie Cater, Assistant Superintendent of Administration & Educational Services, noted that as of February 22, 2018, the district has closed school due to inclement weather five days. He said that the Calendar Committee plans each school year calendar with four emergency closure/inclement weather days. Mr. Cater explained that in order to ensure our schools maintain the attendance requirements for students established by the State of Kansas, it is recommended that the district make up the fifth day used for inclement weather by scheduling Friday, April 20th, as a regular school day. April 20th is currently a scheduled day off for students and staff.

Mrs. Angela Handy moved to make-up the fifth day used for inclement weather by scheduling Friday, April 20, 2018, as a regular school day.

Mr. Kevin Makalous seconded.

Carried 7/0.

Kansas Education Systems Accreditation (KESA) Goals. Michelle Hite, Director of School Improvement, shared with the Board the process staff went through to come up with district goals for accreditation. She shared a PowerPoint that offered details on Building Needs Assessments, building processes used to complete needs assessment, KESA framework: The Five Rs (Relationships, Relevance, Responsive Culture, Rigor, Results), goals selection at the district level, how the District Improvement Team identified goals, a summary of district data derived from the Five Rs displayed on pie charts, a summary of district data derived from the Five Rs that was broken down by elementary/middle school/high school levels on graphs, District Site Council feedback and input, goals selected for the district (Relationships & Relevance), next steps in the accreditation process with individual school goal selection; and, how the Board of Education can support KESA work.

Mr. Kevin Makalous moved to approve USD 232 2018-19 district goals of "Relationships" and "Relevance" within Kansas Education Systems Accreditation, as recommended by the District Improvement Team.

Mrs. Danielle Heikes seconded.

Carried 7/0.

Bond Report – Architect Insurance. Superintendent Harwood noted that at the last board meeting the Board discussed the addition of liability insurance above what was included in HTK's original proposal. He said that it was the recommendation of the district's attorney, Mr. Mike Norris, to raise the coverage. Industry standard is \$1,000,000/occurrence and \$2,000,000/aggregate. The additional coverage would raise that to \$2,000,000/occurrence and \$4,000,000/aggregate. Board members discussed whether or not additional liability insurance would be necessary.

Mrs. Rachele Zade moved to approve the purchase of additional professional liability insurance recommended by legal counsel in regards to the contract with HTK Architects in the amount of \$38,888.00.

Mr. Bill Fletcher seconded.

Failed 3/4. John Gagnat, Angela Handy, Kevin Makalous and Danielle Heikes dissented.

Bond Report – Construction Management Contract Approval. Steve Deghand, Director of Facilities, noted that the district received seven proposals from construction management firms ranging from \$2,111,015 to \$5,513,002, and one incomplete proposal. He said that Manning Construction, whom the district has had success with in the past, submitted the lowest proposal. Mr. Deghand also pointed out that the proposals came in at double the industry standard for liability coverage with an addendum that was added to the RFP to include a \$3,000,000 umbrella policy.

Mrs. Danielle Heikes moved to approve a contract with Manning Construction for construction management services on 2018 bond projects in an amount not to exceed \$2,111,015.00.

Mrs. Angela Handy seconded.

Carried 7/0.

Bond Update – Report on Bond Information Campaign. Alvie Cater explained to the Board that the school district can only present information on the bond and ask patrons to vote. He talked about the information sharing meeting schedule and showed an example of a handout that was created to share some detail of the bond proposal. He also showed the web page dedicated to share detail information on the bond proposal. Mr. Cater noted that the administration is working on a letter that will be mailed to every household in the district with bond information and a postcard that will be sent to registered voters reminding them to vote.

School Safety discussion. Mitch Powers asked the Board to consider starting a series of community forums to discuss safety and security. He also suggested the Board should look at prioritizing some of the bond projects related to safety and security. He said that from the community forums he would like to see the community come up with things that could be done immediately to address safety. He suggested involving staff, students, parents, community members, police and experts on prevention and in the field of crisis management in those discussions.

Superintendent Harwood noted that the administration can look at ways to get input on safety and security and come back with a plan on moving forward with collecting that information to present to the Board in April.

President Zade declared a six minute break at 7:44 p.m.

The Board returned to open session and President Zade called the meeting back to order at 7:50 p.m.

DISCUSSION ITEM.

Suicide Awareness & Prevention. School Social Workers, Joe Kordalski and Debbie Gudenkauf, gave a presentation on suicide awareness and prevention. The presentation included detail on the following subjects: Mental Health by the Numbers (average age at onset of mental illness and percent of youth that have or will have a serious mental illness), Impact on Family Systems, Centers for Disease Control and Prevention statistics, local statistics, number of suicides and overdoses over the past seven years, age group with the largest increase of diagnosis (females age

10-14), USD 232 mental health teams in place, prevention and intervention efforts, how the mental health teams respond to a student at risk (with assessment, referrals and resources and reintegration to school), who does this assessment (Social Workers take the lead, counselors, school psychologists and nurses assist), Do students say this as a means to cope? (joking, stressed, angry), Crisis Recovery (steps taken if a student or staff member should die of suicide), Death by Accident or Natural Causes, What do students say? (pressure to succeed, difficulty balancing school/activities/sports/volunteering/work, and social media), smart phone statistics were shared (Pew Research Center), What to do?, and What can parents do? Board members were given the opportunity to comment and ask questions.

PATRON INPUT. With no requests to speak to the board submitted to the Clerk, President Zade moved onto the next agenda item.

ALERTS. The following reports were included in the packet for this board meeting with notice that they will require future action by the Board of Education: 1. Recommendation for District Purchasing Cards; and, 2. Open Fiber Usage Agreement.

FYI REPORTS. The following informational reports were included in the board packet for this meeting: 1. USD 232 Student Honored with Kansas Infnitec Technology Achievement Award; and, 2. Donations from Mize PTO totaling \$4,019.49.

EXECUTIVE SESSION.

Non-Elected Personnel.

Mrs. Rachele Zade moved to go into executive session at 8:40 p.m. for a period of fifteen minutes with Frank Harwood to discuss an individual employee's performance pursuant to the non-elected personnel exception under KOMA and return to open session at 8:55 p.m. at this location.

Mitch Powers was disconnected and left the meeting at 8:40 p.m.

Mrs. Angela Handy seconded.

Carried 6/0.

The Board returned to open session and the meeting was called back to order at 8:56 p.m.

President Zade adjourned the meeting at 8:56 p.m.

April 2, 2018

Date Approved

Wendy S. Benham

Clerk, Board of Education

Rachel M. Zade

President, Board of Education