



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe

www.usd232.org

USD 232 BOARD OF EDUCATION OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

April 2, 2018

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Bill Fletcher
John Gaignat
Angela Handy
Danielle Heikes
Kevin Makalous
Mitch Powers
Rachele Zade

Others Present: Alvie Cater, Assistant Superintendent of Administration & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Andrew Frye, Principal, Clear Creek Elementary School
Carrie Handy, Director of Human Resources/Elementary
Melissa Hansen, Principal, Monticello Trails Middle School
Lee Hanson, Director of Special Services
Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Ryan Johnson, Associate Principal/Athletic Director, De Soto High School
Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
Bryan LeBar, Associate Principal, Monticello Trails Middle School
Beth Mildren, Principal, Riverview Elementary School
Dustin Mortenson, Principal, De Soto High School
Jolyn Mortenson, Director of Student Nutrition
Brandon Riffel, Director of Technology
Sam Ruff, Associate Principal, De Soto High School
Brian Schwanz, Director of Human Resources/Secondary
Cindy Swartz, Technology Integration Coordinator
Andrea West, Early Childhood Coordinator

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Superintendent Harwood asked to remove item "VIII. EXECUTIVE SESSION, A. Non-Elected Personnel" from the agenda.

Bill Fletcher requested that check number 43853 be removed from Consent Agenda item "C. Approve payment of bills and transfer of funds" for approval separately. He also asked to pull Consent Agenda item "G. Approve purchase of musical instruments as presented from Music & Arts in the amount of \$113,148.15" for discussion.

Mrs. Angela Handy moved to adopt the Agenda and approve the Consent Agenda as amended.

Mrs. Danielle Heikes seconded.

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the March 5th regular meeting.
2. Payment of bills and issuance of checks numbered 43641 – 43703, 43709 – 43782, 43790– 43852 and 43854 - 43925.
3. Transfer of funds as follows:
 - a. \$640,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$3,000.00 from LOB (Fund 08) to St. Pre-School (Fund 11)
 - c. \$123,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$29,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$147,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified

Tami Gothard, Building Secretary, SE (*Effective at the conclusion of the 2017-18 school year.*)

Karla Leuenberg, School Nurse, DHS (*Effective at the conclusion of the 2017-18 school year.*)

Shannon Rimbo, Substitute Nurse, district-wide

Retirement – Classified (*Effective at the conclusion of the 2017-18 school year.*)

Nancy Gatewood, Reading Aide, CCE

Termination – Classified

Ubalдина Marquez, Student Nutrition Assistant, DHS

Employment – Classified

Deborah Anson, Student Nutrition Assistant, BE

M. Anne Farver-Lightcap, Substitute School Nurse, district-wide

Lisa O'Donnell, Building Secretary, RE (*Effective with the start of the 2018-19 school year.*)

Kimberly Ogden, Substitute School Nurse, district-wide

Crystal Robins, Rule 10 Head Dance Coach, DHS

Lisa Shurtleff, part-time Paraprofessional, PRE

Resignations – Certified (*Effective at the conclusion of the 2017-18 school year.*)

Eric Abney, Vocal Music, MCMS

Alexandra Alfaro, 7th Grade LINC, MTMS

Rebecca Graham, 6th Grade Social Studies, MCMS

Ivan Levko, 0.8 FTE Art Teacher, BE

Anna Nelson, English Teacher, MVHS

Jason Safly, Science Teacher, MTMS

Michael Strack, English Teacher, MVHS

Employment – Certified (Effective with the start of the 2018-19 school year.)

Abby Adams, Science Teacher, DHS

Emily Brown, World Languages Teacher, MCMS

Malorie Crutchfield, English Teacher, MVHS

Jack Sachse, Math Teacher, DHS

Johnathan Stark, Special Education Resource Teacher, DHS

Employment – Certified Administration (Effective with the start of the 2018-19 school year.)

Leah Vomhof, Associate Principal, DHS

5. Purchasing Card Agreement with Arvest Bank and adoption of Borrowing Resolutions.
6. A bid from Lippert Mechanical in the amount of \$88,750.00 for replacement of four HVAC rooftop units at Lexington Trails Middle School.
7. The following bids for district furniture: Commercial Concepts in the amount of \$55,278.12, School Specialty in the amount of \$18,698.14, Staples in the amount of \$44,330.88 and United Office in the amount of \$328,909.23.
8. A bid from Theno Construction in the amount of \$74,917.00 for district-wide concrete repairs.
9. A bid from Safe Harbor Roofing in the amount of \$21,934.14 for re-roofing of the east fieldhouse.
10. A bid from Midland Restoration in the amount of \$88,000.00 for joint sealant/caulking at Mill Valley High School.
11. The following vendors for the purchase of food products during the 2018-19 school year at the pricing levels submitted to the Student Nutrition Department in response to a request for bids:
 - Bimbo Bakeries USA Bread Products
 - Hiland Dairy Milk/Dairy
12. Award of Prime Vendor Contract to US Foods for the 2018-19 school year.
13. Start-up of a Chess Club for students at Monticello Trails Middle School.
14. Contributions totaling \$468.11 received through DonorsChoose.org for purchase of one (1) Osmo Genius Kit, two (2) Osmo bases, one (1) Osmo pizza game, one (1) Hue HD animation studio, one (1) Hue HD camera, and one (1) WowWee robot for use in Emily Valdez's classroom at Starside Elementary School.
15. A donation of \$500.00 from Michael Strouse to the De Soto High School baseball program.
16. Contributions totaling \$3,120.00 received through a fundraiser conducted by baseball parents to the De Soto High School baseball program.
17. Contributions totaling \$1,470.00 received through a fundraiser conducted by softball parents to the De Soto High School softball program.
18. The following extended day trips:
 - De Soto High School Science Olympiad, Grades 9-12, Science Olympiad state competition, Wichita State University, Wichita, KS, April 6-7, 2018.
 - Mill Valley High School Science Olympiad, Grades 9-12, Science Olympiad state competition, Wichita State University, Wichita, KS, April 6-7, 2018.
 - Mill Valley High School Track & Field, Grades 9-12, pre-state track meet, Wichita State University, Wichita, KS, April 12-13, 2018.

- Mill Valley High School Robotics, Grades 9-12, World Championship of FIRST Robotics, George R. Brown Convention Center, Houston, TX, April 17-22, 2018.
- Mill Valley High School DECA, Grades 9-12, DECA International Career Development Conference, Georgia Congress Conference Center, Atlanta, GA, April 20-25, 2018.
- Mill Creek Middle School Band, Grades 6-8, Schlitterbahn Sound Waves Music Festival, Schlitterbahn Water Park, Kansas City, KS, May 5, 2018.
- Mill Valley High School Track & Field, State Track & Field Championships, Wichita State University, Wichita, KS, May 24-26, 2018.

Bill Fletcher declared a conflict of interest and left the meeting at 6:01 p.m.

Mrs. Angela Handy moved to approve payment to Kansas Land Management, LLC in the amount of \$1,514.90 with check number 43853.

Mrs. Rachele Zade seconded.

Carried 6/0.

Bill Fletcher returned to the meeting at 6:01 p.m.

Purchase of musical instruments from Music & Arts in the amount of \$113,148.15. Bill Fletcher suggested the district could possibly save money by requesting separate bids for each instrument. Ken Larsen, Assistant Superintendent of Business & Operations, explained that the request for proposals (RFP) instructed vendors to submit a complete bid for all instruments, but the Board could direct the administration to do a new RFP asking for bids broken down by instrument. Superintendent Harwood suggested that the Board reject the current bid if they choose to do a new RFP.

Mr. Bill Fletcher moved to reject the musical instrument bid presented and issue a new request for proposals for each instrument.

Mr. Mitch Powers seconded.

Carried 7/0.

GOOD NEWS.

John Gaignat, the newest member of the Board of Education, was recognized for having recently completed the 2018 Foundations of Boardmanship Training with the Kansas Association of School Boards. This training is tailored to give new school board members a strong foundation to continue building their skills as effective leaders. Another critical part of the training is how to set goals and work through disagreements to reach consensus.

Student Recognition. The Jaguar Robotics, Team 1810, which is comprised of more than 30 students from both high schools, was recognized for qualifying to participate in the World Championship of FIRST Robotics. Students Amanda Hertel and Alex Webber, co-presidents of Jaguar Robotics, shared background information about the program and their team. Under strict rules, limited resources, and an intense six-week time limit, teams of students are challenged to raise funds, design a team "brand", hone teamwork skills, and build and program industrial-size robots to play a difficult field game against like-minded competitors. Other team members present were Cody Moose, Jacob Howe, Kyle Mayfield, Zach Diebert, Park Zebly, Tyler Hilck and Brian Parks. The Robotics team received a Certificate of Achievement. Volunteer mentors and two sponsors, Pam Sheehan and Theresa Koeckeritz, were also recognized for their significant contributions to the program.

Staff Member Recognition. Phil Hamilton, English Language Arts Teacher at De Soto High School, was recognized for being selected as a 2018 Wolfe Teaching Excellence Award Winner by the University of Kansas. This award distinguishes Phil as a first-class educator who has greatly impacted students' lives. He was nominated for the award by a former student who wrote, in part, "Mr. Hamilton took a class that could have been the bane of every student's existence and he turned it into a crucial college preparatory class." The student said much more, but concluded, "He is the epitome of teaching excellence." As a KU Wolfe Teaching Excellence Award winner, he will receive a \$3,000.00 award from KU and his department at De Soto High School will receive a \$1,000.00 award. He was presented with a Certificate of Professional Achievement and will be formally recognized by the university at a special ceremony in May.

Jennifer Donovan, Music Teacher at Clear Creek Elementary School, and Jill Norman, Special Education Resource Teacher at Mill Valley High School, were recognized for representing the school district in the Kansas Teacher of the Year program. Ms. Donovan was selected as a Finalist for the 2018 Kansas Teacher of the Year. She has been traveling the state this year with the Kansas Teacher of the Year and other six finalists. Ms. Norman represented the district in the Kansas Teacher of the Year program in Congressional District, Region 3, and has been traveling this part of the state as an educator who is considered to be among the best. Both ladies were presented with Certificates of Professional Achievement.

Monticello Trails Middle School staff members Lauren Partridge, 6th Grade LINC Teacher, and Colleen Landon, 7th Grade Math Teacher; along with De Soto High School staff members, Katie Meserko, Math Teacher, Tod Hessong, Math/Computer Applications Teacher, and Jason Hagg, Theatre Teacher, were recognized for outstanding service in their district roles and presented with Certificates of Appreciation.

DISCUSSION ITEMS.

The Leader in Me. Beth Mildren, Principal of Riverview Elementary, shared a PowerPoint with information on "The Leader in Me" program her school is implementing. She talked about the role of K-12 education in achieving a successful future, the Kansas Education Systems Accreditation (KESA) expectations, and how the program fits in the Kansas Social, Emotional and Character Development (SECD) Model Standards. She gave an overview of "The Leader in Me" noting that it is a process designed to help teachers develop leadership skills in their students, help students discover their unique strengths, give students an opportunity to shine – to become leaders, and helps infuse the language of Stephen Covey's 7 Habits of Highly Effective People throughout the school. Mrs. Mildren spoke about the 7 habits, what parents and business leaders want, and 21st century life skills, paradigm shifts, highly effective practices, measurable results/long-term impact and what it means to lead. She gave background on the process Riverview is going through to become a "Leader in Me" school and talked about how the program affects students for college and career readiness.

Riverview Elementary teachers Laura Dondzila, 5th Grade, and Alyssa Sobba, 2nd Grade, student Reece Riedel and his father Joe Riedel, parents Tina Dinkel and Mary Alice, and student Dawson Guy spoke about how the program is impacting the staff and students during the school day at Riverview.

School Safety and Security Discussion. Superintendent Harwood noted that Safety & Security really has three different areas: Physical Security, Relationships and Mental Health, and Crisis Response and Recovery. He demonstrated a manner in which the district could provide input for the Board with a special meeting where a short presentation could be made from interested building staff and students, followed by an open forum for staff and students; then an extension of the same meeting where a short presentation from SRO's and/or district staff could be made, followed by an open forum for USD 232 families and community. He then suggested the Emergency Operations Plan be updated starting with a

district review of the crisis plan and once the results of the bond election are known a report given to the Board on the Emergency Operations Plan, which could involve discussions in executive session.

Mitch Powers suggested that staff member self defense training be a part of the discussions.

Kevin Makalous suggested that the District Crisis Committee could be reconvened to have ongoing discussions about school safety and security.

Superintendent Harwood noted that the administration will look at dates that a special meeting could take place and communicate with the Board.

Bond Election Update. Alvie Cater, Assistant Superintendent of Administration & Educational Services, noted that a large part of this bond issue is the Educational Technical Center and the Early Childhood Center. Superintendent Harwood noted that while past bond issues have added instructional space, this bond issue is to right-size other spaces in the schools like the gymnasiums and theatre spaces which were built to accommodate a student capacity of 750 so that they will accommodate their current enrollments. He also noted that a patron has indicated that he intended to file a complaint with the Attorney General that the district was misleading patrons by stating that there won't be a tax increase. Superintendent Harwood explained to the Board that the district was saying there would not be an increase in the mill levy, but an individual's taxes could increase if assessed valuations were to increase, even if the mill levy were to stay the same. Mr. Cater spoke about the various ways information on the bond issue is being disseminated.

PATRON INPUT. President Zade opened the floor for patron input.

Pam Parks, Shawnee, noted that she didn't feel there was a breakdown of how costs were being determined on the projects and asked how the district would address overages. She also asked how the district planned on costs for programs in the Educational Technical Education Center without knowing what programs the center would have. She asked for this information to be made available on the website.

ALERTS. The following reports were included in the packet for this board meeting with notice that they will require future action by the Board of Education: 1. School Resource Officer Program; and, 2. Facility Use Fees.

FYI REPORT. The following informational report was included in the board packet for this meeting: 1. District Technology Committee Update.

President Zade adjourned the meeting at 7:35 p.m.

May 14, 2018
Date Approved

Wendy S. Aenham
Clerk, Board of Education

Paul M. Zade
President, Board of Education