



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION OFFICIAL MINUTES --REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

May 14, 2018

The meeting was called to order at 6:00 p.m. by the Board President, Rachele Zade. A quorum of the Board was present. Attendance was as follows:

Board Members Present: Bill Fletcher
John Gaignat (*Arrived at 6:01 p.m.*)
Angela Handy
Danielle Heikes
Kevin Makalous
Mitch Powers
Rachele Zade

Others Present: Deb Atwell, Facilities Coordinator
Alvie Cater, Assistant Superintendent of Administration & Educational Services
Steve Crutchfield, Principal, Horizon Elementary School
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Andrew Frye, Principal, Clear Creek Elementary School
Kristel Fulcher, Principal, Prairie Ridge Elementary School
Carrie Handy, Director of Human Resources/Elementary
Lee Hanson, Director of Special Services
Melissa Hanson, Principal, Monticello Trails Middle School
Pam Hargrove, Principal, Belmont Elementary School
Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Joe Kelly, Director of Curriculum & Instruction
Josh Kindler, Principal, Mill Creek Middle School
Ken Larsen, Assistant Superintendent of Business & Operations
Kris Meyer, Principal, Starside Elementary School
Beth Mildren, Principal, Riverview Elementary School
Jolyn Mortenson, Director of Student Nutrition
Brandon Riffel, Director of Technology
Kelly Robinson, School Improvement Specialist
Sam Ruff, Associate Principal, De Soto High School
Brian Schwanz, Director of Human Resources/Secondary

Ceresa Schaffer, Secondary Curriculum Coordinator
Susan Slater, P.E. Teacher/Assoc. Principal, Lexington Trails Middle School
Cindy Swartz, Technology Integration Coordinator

John Gagnat arrived at 6:01 p.m.

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Bill Fletcher requested that check number 44255 be removed from Consent Agenda item "C. Approve payment of bills and transfer of funds" for approval separately.

Mr. Kevin Makalous moved to adopt the Agenda and approve the Consent Agenda as amended.

Mr. John Gagnat seconded.

Carried 7/0.

The following Consent Agenda items were approved:

1. Minutes of the April 2nd regular meeting and two May 7th special board meetings.
2. Payment of bills and issuance of checks numbered 43927 – 43985, 43990 – 44148, 44156– 44254, 44256 - 44290 and 44292 - 44399.
3. Transfer of funds as follows:
 - a. \$780,000.00 from General (Fund 06) to Special Education (Fund 30)
 - b. \$4,000.00 from LOB (Fund 08) to St. Pre-School (Fund 11)
 - c. \$127,000.00 from LOB (Fund 08) to At-Risk K-12 (Fund 13)
 - d. \$31,000.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - e. \$2,000.00 from LOB (Fund 08) to Parents as Teachers (28)
 - f. \$151,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)
4. Personnel recommendations as follows:

Resignations – Classified *(Effective at the conclusion of the 2017-18 school year, unless otherwise noted.)*

Shaleen Armstrong, Paraprofessional, MTMS
Pam Baker, Night Custodian, DHS *(Effective 05-19-2018)*
Lindsey Bolan, Building Secretary, CCE
Mischele Brisco, Lunchroom Aide, CCE
Joni Burch, Evening Custodian, MVHS
Kathy Collene, Student Nutrition Assistant, MTMS
Melissa Costello, Center Based Paraprofessional, MVHS
Andrea D'Achiardi, School Nurse, ME
Elizabeth Durkin, Parents as Teachers Educator, LTMS *(Will continue to serve as a PAT Grant Writer and researcher on a part-time basis.)*
Kellie Eaton, Part-time School Nurse, SE *(Will continue to serve as a Substitute Nurse for the 2018-19 school year.)*
Leslie Fischer, Lunchroom Aide, ME
Juanita Karashin, Student Nutrition Assistant, BE *(Effective 05/11/2018)*

Lavina Kramer, Student Nutrition Assistant, LTMS
Kaitlyn McAfee, Rule 10 Coach, MVHS
Leanna McClintock, Paraprofessional, HE *(Effective 04/20/2018)*
Emily Miles, House of Children Aide, SE
Ron Peters, Paraprofessional, MCMS
Mary Piper, Student Nutrition Cashier, MTMS
Robert Richards, Lunchroom Aide, RE
Lisa Rockhold, Paraprofessional, LTMS
Kelly Seela, Paraprofessional, MTMS
Katherine Sosna, Speech/Language Aide, BE
Ashlyn Thibault, Paraprofessional, MCMS
Sandra Wetzal, Aide, DHS
Leigh Wheeler, Counseling Secretary, MVHS
Dori White, Paraprofessional, MVHS
Elaine Zych, Paraprofessional, MTMS

Employment – Classified

Tami Casey, Registrar, DHS *(Effective with the start of the 2018-19 school year.)*
Kody Cook, Rule 10 Assistant Football Coach, MVHS
Elise Jamison, Extended School Year Paraprofessional
Prathiba Mathews-Wheeler, ELL Aide, SE *(Effective with the start of the 2018-19 school year.)*
Michele McGary, ELL Aide, DHS *(Effective with the start of the 2018-19 school year.)*
Starla Newberry, Building Secretary, SE *(Effective with the start of the 2018-19 school year.)*
Paige Thompson, Extended School Year Paraprofessional
Benjamin Tisdale, Substitute Custodian, Districtwide
Ivette Trujillo, Student Nutrition Assistant, DHS
Kristy Wilkens, Head Girls Golf Coach, DHS

Resignations – Certified *(Effective at the conclusion of the 2017-18 school year.)*

Hanna Brown, Art Teacher, RE
Dixie Budimlja, Reading Specialist, HE
Lesleigh Cetinguc, Center Based SPED Teacher, LTMS
Tara Comfort, 7th Grade Science Teacher, MTMS
Janelle Courtois, Special Education Resource Teacher, MCMS
Jocelyn Graham, Kindergarten Teacher, RE
Susan Gurwell, World Languages Teacher, LTMS
Jennifer Harp, Spanish Teacher, MVHS
Libby Lamberson, Special Education Resource Teacher, RE
Ali McCullough, Computers/Technology, DHS
Corina Ouellette, Special Services Coordinator, AO
Rick Pollard, Special Education Teacher, MVHS
Debbie Reischman, Special Education Teacher, MCMS
Heathyr Shaw, Art Teacher, DHS

Employment – Certified *(Effective with the start of the 2018-19 school year.)*

Joshua Barnes, Physical Education Teacher, PRE
Marissa Bundy, 1st Grade Teacher, RE
Aaron Burns, Engineering Technology Teacher, MCMS
Emma Carson, 6th Grade Science Teacher, MCMS
Jamie Cornelsen, Early Childhood Special Education Teacher, BE

Sherry Dumolien, Special Services Coordinator, AO
Katherine Gray, 7th Grade Pathways Teacher, MCMS
Taylor Johnson, 4th Grade Teacher, BE
Philip Kaul, Assistant Band Director/Instrumental, DHS
Meredith Lenfestey, 6th Grade English Language Arts Teacher, MCMS
Gina Miller, Computer/Publications Teacher, MCMS
Deborah Newby, Center Based Special Education Teacher, DHS
Peri Ogg, Computers/Publications Teacher, LTMS
Carlita Pederson, Vocal Music Teacher, MCMS
Elizabeth Pursell, Art Teacher, RE
Jeannette Reynolds, 8th Grade Science Teacher, MTMS
Hailee Schmidt, Special Education Resource Teacher, MCMS
Jenna Sutter-Brown, Lead Teacher, The Bridge
Allison Turner, 7th Grade Science Teacher, MTMS
Isaiah Yeubanks-Murdock, English Teacher, MVHS
Kirby Younger, 4th Grade Teacher, RE

Resignation – Administration (Effective at the conclusion of the 2017-18 school year.)

Dr. Andrew Frye, Principal, CCE

Employment – Administration (Effective with the start of the 2018-19 school year.)

Jan Hicks, School Improvement Specialist, SE

Kelley McCall, Principal, CCE

5. KASB membership renewal in the amount of \$14,235.34 (including the season pass) and KASB Legal Assistance Fund Adoption Agreement and Consultant Service Contract in the amount of \$2,100.00.
6. Purchase of musical instruments from Meyer Music in the amount of \$53,063.47 and Music & Arts in the amount of \$54,396.77. (A complete list of instruments purchased is on file in the Clerk's office.)
7. The revised Facility Use Fee Schedule.
8. An increase of \$0.15 in all student paid lunch prices, \$0.10 in secondary student paid breakfast prices, and \$0.05 in adult breakfast and lunch prices with the start of the 2018-19 school year.
9. Contract for the supply of a la carte pizza in the Mill Valley lunchroom during the 2018-19 school year awarded to Domino's at the pricing levels submitted to the Student Nutrition Department in response to a request for bids.
10. The following donations were accepted:
 - \$816.29, received through DonorsChoose.org, for purchase of an 8' x 4' White Board with music staff lines printed on it for use in Jennifer Donovan's classroom at Clear Creek Elementary School.
 - \$1,008.75 from Inter-State Studio and Publishing to Prairie Ridge Elementary School.
 - \$1,000.00 from Walmart to Riverview Elementary School.
 - \$804.83, received through DonorsChoose.org, for purchase of two (2) Dash & Dot Wonder Packs, one (1) Dash & Dot Learn to Code Challenge Card Box Set, and two (2) Botley the Coding Robot & Action Challenge Accessory Packs for use in Jennifer Wiltse's classroom at Starside Elementary School.

- \$1,500.00 from Between the Lines Baseball Academy to the De Soto High School baseball program.
 - \$500.00 from Jim Bartmess to the De Soto High School athletic department.
 - \$1,000.00 from FedEx to the De Soto High School Volleyball program.
 - \$600.00 from the Hallmark Corporate Foundation, in the name of Lisa Moose, to De Soto High School.
11. Start-up of the following student activity clubs at Mill Valley High School: In the News, Table Tennis, Black Student Association and Japanese Culture Club.
12. The following extended day trips:
- Lexington Trails Middle School 7th Grade, attend a Royals game, Kauffman Stadium, Kansas City, MO, May 16, 2018.
 - Lexington Trails Middle School 8th Grade, Worlds of Fun, Kansas City, MO, May 22, 2018.
 - Monticello Trails Middle School 8th Grade, Worlds of Fun, Kansas City, MO, May 23, 2018.

Bill Fletcher declared a conflict of interest and left the meeting at 6:03 p.m.

Mrs. Rachele Zade moved to approve payment to Kansas Land Management, LLC in the amount of \$10,492.50 with check number 44255.

Mrs. Angela Handy seconded.

Carried 6/0.

Bill Fletcher returned to the meeting at 6:03 p.m.

GOOD NEWS.

Staff Member Recognition. Dandra Arter, President of the De Soto Teacher's Association (DTA), and Holly Schreiber, Vice President of the DTA, presented the DTA Teacher of Excellence Awards to recipients from each school as follows: Belmont Elementary – Leslie Hrabik, Clear Creek Elementary – Nichole Gurwell & Brett Hothan, Horizon Elementary – Ashley Augustine, Mize Elementary – Shelly Souders, Prairie Ridge Elementary – Lisa Miles, Riverview Elementary – Ashley Linville, Starside Elementary – Colby Heckathorne, Lexington Trails Middle School – Jamie Talbott, Mill Creek Middle School – Eric Starnes, Monticello Trails Middle School – Jason Safly, De Soto High School – Erik Bell, and Mill Valley High School – Ashley Agre.

Carrie Handy, Director of Human Resources/Elementary, and Brian Schwanz, Director of Human Resources/Secondary, introduced and read a brief biography about retiring staff members Nancy Gatewood, Jerald Schenk, Janet Odgers and Monica Wooten. As a token of appreciation, each retiree received a wooden keepsake box from the district.

President Zade declared a five-minute break at 6:21 p.m.

The Board returned to open session and President Zade called the meeting back to order at 6:27 p.m.

ACTION ITEMS.

Renaming of Newspaper for Official Publications. Ken Larsen, Assistant Superintendent of Business & Operations, informed the Board that over the past few months he has looked for a less costly source to use for the District's official publications, such as budget publications. He said that the District's legal counsel for bond work has recommended The Legal Record out of Olathe. It was noted that The Legal Record is the newspaper used by the City of De Soto and other governmental agencies for official publications and it meets the requirement for legal publications as set forth in Kansas Statute 64-101(c). Mr. Larsen pointed out that the cost to publish the 2017-18 budget in the Kansas City Star was \$3,061.80. He said he contacted The Legal Record and sent them an exact copy of the budget as published and asked what they would have charged for the same publication, to which they replied \$21.20 (\$3,040.60 less than charged by the Kansas City Star).

Mr. Mitch Powers moved to designate The Legal Record as the official newspaper for USD 232 publications effective May 14, 2018.

Mr. Kevin Makalous seconded.

Carried 7/0.

Budget Republication for Fiscal Year 2017-18. Ken Larsen informed the Board that he just received the state audited enrollment with weightings from the Kansas State Department of Education. He explained that due to changes in weightings, primarily in Vocational Education, the district has a higher legal maximum General Fund for 2017-18 than what was published in August 2017. In addition, he noted that there is a possibility the district could receive more special services aid than published. Mr. Larsen recommended the budget be amended to increase the General Fund by \$170,656 to allow the district authority to receive additional state funds for FTE weighted enrollment and possible additional Special Education (SPED) state aid (which has to be received into the General Fund, then transferred to the SPED fund). In addition, he noted that the SPED Fund would need to be increased by \$101,700 to allow for the possibility of receiving additional SPED state aid. Mr. Larsen pointed out that these changes do not affect mill levies or taxes in any way and requested the Board approve the amended budget for publication and set the hearing date to be at the beginning of the next regular board meeting in June.

Mr. Mitch Powers moved to grant approval to the Administration to publish the "Notice of Hearing" on amending the 2017-2018 budget and schedule the hearing to take place at the USD 232 Administrative Office, 35200 West 91st Street, De Soto, KS, on June 4, 2018, 6:00 p.m.

Mr. John Gagnat seconded.

Carried 7/0.

School Resource Officer Program. Alvie Cater, Assistant Superintendent of Administration & Educational Services, noted that tonight the Board is asked to consider renewing agreements for the School Resource Officer (SRO) Program. He added that the recommendation is to increase the SRO presence in Shawnee with a part-time officer, which will increase their contract by \$12,000.00.

Mrs. Danielle Heikes moved to approve three year agreements for School Resource Officers with the City of Shawnee (\$62,408.40 annually), City of Lenexa (\$17,171.20 annually) and Johnson County Sheriff's Office (\$59,040.00 annually).

Mrs. Rachele Zade seconded.

Carried 7/0.

Bill Fletcher requested the administration visit with the City of Shawnee to see what it would cost for an additional full-time School Resource Officer to float between schools.

DISCUSSION ITEMS.

Bond Update. Superintendent Harwood presented the Board with bond election results. He noted that this election passed by the largest percentage (with 72% approving) in the history of the district's bonds. He said that this was the fourteenth bond election posing sixteen questions since 1989 when the district had an enrollment of 1,785 students; and in that time nine bond questions have failed, seven have passed, with "yes" votes ranging from 34.92% to 72.39% of those returned.

Superintendent Harwood presented the Board with a chart that broke bond projects down into four categories: 1. Projects managed by HTK Architects & Manning Construction, 2. Projects managed by USD 232 Technology staff, 3. Projects managed by USD 232 Facilities staff; and, 4. Contingency Projects. The projects were also broken down into three phases: Phase 1 - Projects at Mill Valley/technology upgrades and purchases/security measures/elementary playground renovations, Phase 2 - Projects at Mill Creek (including the Early Childhood and EDTEC Center)/Projects at De Soto and Mill Valley high schools/new district warehouse space; and, Phase 3 – Projects at De Soto and Mill Valley high schools/Starside Elementary cafeteria expansion. Superintendent Harwood then explained the reasons certain projects were placed in the first or second phase. He also showed projected costs for each phase.

Bill Fletcher asked to see how the mill levy would be affected if the district were to call up funds to complete Phase 1 and Phase 2, or the full amount of the bonds (\$85 million). He noted that it could potentially save costs by avoiding a rise in interest rates. Superintendent Harwood said that the administration could get this information from the district's bond advisor, but advised the Board against considering any changes that could increase the mill levy since the bond election was promoted with no increase in it.

Legislative and 18-19 Budget Update. Superintendent Harwood gave the Board an update on activity in the Kansas Legislature noting that nine bills were passed that actually have an impact on schools. He shared a document titled "Education Bill Status Summary" which gives an overview of each bill. He also noted that two of the bills directly impact USD 232. They are House Sub for SB 109, the appropriations bill, which has school safety legislation, and Senate Bill 423 & House Sub for SB 61, which increases the BASE for five years beginning in the 2018-19 school year. Superintendent Harwood reviewed these two bills and showed how SB 61 will impact the school district's budget with figures taken from the 2017-18 school year's audited weighted enrollment.

City of Bonner Springs Proposed IRBs & Property Tax Abatement. Alvie Cater noted that on May 2nd the Board received an email regarding a public hearing the City of Bonner Springs was holding this evening to discuss its intent to issue Industrial Revenue Bonds (IRBs) and grant a tax abatement incentive for the benefit of JAG Properties III, LLC, who wants to build a 16,000 sq ft warehouse/office space on vacant property that is within the northern boundaries of USD 232. In addition to the bonds, the city expects to grant an exemption of ad valorem taxes of up to 50% for the first ten calendar years after the bonds are issued. Mr. Cater pointed out that the school district would still benefit from the 50% tax abatement as the current site is listed as vacant property not generating taxes, and reminded the Board that they do not have any authority in matters related to tax abatements and/or IRBs.

Board members expressed appreciation that the city wasn't offering a higher tax abatement like so many do and asked the administration to write a letter to the city sharing their feelings and in support of the project.

PATRON INPUT. President Zade opened the floor for patron input.

ALERTS. The following reports were included in the packet for this board meeting with notice that they will require future action by the Board of Education: 1. Recommended Calendar for the 2019-20 School Year, 2. Revisions for the 2018-2019 Classified & Health Services Handbook, 3. Easement Requests from the City of De Soto; and, 4. Assessment and Universal Screener Change.

FYI REPORTS. The following informational reports were included in the board packet for this meeting: 1. Kansas Education Systems Accreditation Outside Visiting Team Report, 2. Student Nutrition A la Carte Beverages; and, 3. Annual School Site Council Reports.

President Zade declared a five-minute break at 7:16 p.m.

The Board returned to open session and President Zade called the meeting back to order at 7:21 p.m.

EXECUTIVE SESSION.

Negotiations.

Mrs. Rachele Zade moved to go into executive session at 7:21 p.m. for a period of thirty minutes with Frank Harwood, Alvie Cater, Ken Larsen, Carrie Handy & Brian Schwanz to discuss the latest proposal for increasing the base pay rate from the teachers pursuant to the exception for employer-employee negotiations under KOMA and return to open session at 7:51 p.m. at this location.

Mrs. Angela Handy seconded.

Carried 6/0.

Bill Fletcher returned to the meeting at 7:22 p.m. and joined the Board in executive session.

The Board returned to open session and President Zade called the meeting back to order at 7:55 p.m.

President Zade adjourned the meeting at 7:55 p.m.

June 4, 2018
Date Approved

Wendy S. Senham
Clerk, Board of Education

Jackie Zade
President, Board of Education