



Unified School District 232

De Soto – Shawnee – Lenexa – Olathe
www.usd232.org

USD 232 BOARD OF EDUCATION OFFICIAL MINUTES -- REGULAR MEETING

Administrative Office (35200 West 91st Street, De Soto, KS)

July 10, 2017

The meeting was called to order at 6:00 p.m. by the Board President, Angela Handy. A quorum of the Board was present. Attendance was as follows:

Board Members Present:

Bill Fletcher
Angela Handy
Danielle Heikes
Kevin Makalous
Mitch Powers
Rachele Zade

Absent: Dick Dearwester

Others Present:

Debbie Atwell, Facilities Coordinator
Alvie Cater, Assistant Superintendent of Administration & Educational Services
Steve Deghand, Director of Facilities
Wendy Denham, Board Clerk
Carrie Handy, Director of Human Resources/Elementary
Frank Harwood, Superintendent of Schools
Michelle Hite, Director of School Improvement
Joe Kelly, Director of Curriculum & Instruction
Ken Larsen, Assistant Superintendent of Business & Operations
JoLyn Mortenson, Director of Student Nutrition
Brian Schwanz, Director of Human Resources/Secondary
Cindy Swartz, Technology Integration Specialist

Alvie Cater led attendees in reciting the Pledge of Allegiance. He then briefly explained how the meeting will progress from one agenda item to the next.

President Handy asked for nominations to the position of Board President.

Danielle Heikes nominated Rachele Zade for President.

President Handy ceased nominations and asked for a motion.

Mrs. Danielle Heikes moved to appoint Rachele Zade to serve as President of the USD 232 Board of Education during the 2017-18 school year.

Mrs. Angela Handy seconded.

Carried 6/0.

Rachele Zade took over as President and asked for nominations to the position of Board Vice President.

Mrs. Angela Handy nominated Danielle Heikes for Vice President.

President Zade ceased nominations and asked for a motion.

Mrs. Angela Handy moved to appoint Danielle Heikes to serve as Vice President of the USD 232 Board of Education for the 2017-18 school year.

Mr. Mitch Powers seconded.

Carried 6/0.

President Zade asked if there were any changes to the Agenda or Consent Agenda.

Bill Fletcher asked to remove check number 41156 from Consent Agenda item "C. Approve payment of bills and transfer of funds (if appropriate)" for approval separately.

Mrs. Angela Handy moved to adopt the Agenda and approve the amended Consent Agenda.

Mrs. Danielle Heikes seconded.

Carried 6/0.

The following Consent Agenda items were approved:

1. Minutes of June 5th regular meeting.
2. Payment of bills and issuance of checks numbered 40932 – 40998, 41005 – 41076, 41119 – 41155, 41157 – 41200 and 41202 - 41218.
3. Transfer of funds as follows:
 - a. \$18,200.00 from LOB (Fund 08) to State Pre-K Program (Fund 11)
 - b. \$315,000.00 from LOB (Fund 08) to At-Risk (Fund 13)
 - c. \$155,500.00 from LOB (Fund 08) to Bi-Lingual (Fund 14)
 - d. \$35,500.00 from LOB (Fund 08) to Professional Development (Fund 26)
 - e. \$2,480,000.00 from LOB (Fund 08) to Special Education (Fund 30)
 - f. \$700,000.00 from LOB (Fund 08) to Vocational Education (Fund 34)

4. Personnel recommendations as follows:

Resignations – Classified

Julie Bosworth, Choir Accompanist, MVHS

Vickey Broxterman, Student Nutrition Cashier, SE

Nancy Kancel, Lunchroom Aide, ME

Rachelle Theel, Administrative Assistant, Teaching & Learning Department

Nick Tomasich, Evening Custodian, PRE

Employment – Classified

Mariya Cashman, School Nurse, RE

Ginger Gulley, Student Nutrition Substitute

Alexandra Harper, Rule 10 Cheerleading Coach, MCMS
Monika Ogilvie, Lunchroom Aide, BE
Eric Raduzyski, Rule 10 Assistant Basketball Coach, DHS
Shannon Rimbo, Nurse Substitute
Cynthia Rodes, Choir/Vocal Accompanist, MVHS

Terminations – Classified

Steven Teachout, Evening Custodian, DHS
Brenda Whitener, Lead Custodian, CCE

Resignation – Certified

Lindsay Waller, 0.8 FTE Art Teacher, BE

Employment – Certified

Kurtis Bangle, Business/Computers, MVHS
Brian Hagstrom, At-Risk Math Teacher, LTMS & DHS
Ivan Levko, 0.8 TE Art Teacher, BE
Kara Loftus, Full-Day Kindergarten, BE
Elizabeth Molgren, Counselor, MVHS
Kevin Mosher, Math Teacher, MVHS
Inga Nordstrom-Kelly, Forensics/Debate Teacher, DHS
Haley Wadsworth, Special Education Resource Teacher, MTMS

5. Revisions to the following Board Policies: JGCB – Inoculations, JGC – Health Assessments and Physicals, JRB – Release of Student Records; and, JBD – Attendance and Truancy.
6. 2017-18 School year Lease Agreement between USD 232 and Johnson County Park & Recreation District for School Age Childcare Programs.

Bill Fletcher declared a conflict of interest and left the meeting at 6:07 p.m.

Mrs. Angela Handy moved to approve payment to Kansas Land Management, LLC in the amount of \$13,990.00 with check number 41156.

Mrs. Rachele Zade seconded.

Carried 5/0.

Bill Fletcher returned to the meeting at 6:07 p.m.

ACTION ITEM.

2017-2018 Organizational Items. Board members received a draft copy of 2017-2018 Organizational Items prior to this meeting. Superintendent Harwood reviewed each item with board members to see if they wanted to make any changes.

Mrs. Danielle Heikes moved to approve the Board of Education 2017-18 Organizational Items as discussed.

Mrs. Angela Handy seconded.

Carried 6/0.

A copy of the 2017-2018 Organizational Packet is attached to these minutes.

DISCUSSION ITEMS.

Administrative Organizational Chart. Superintendent Harwood shared an organizational chart with the board showing Cabinet level positions and a further breakdown of building administrative positions that are evaluated by Human Resources and district-level departments that fall under the leadership of Alvie Cater, Assistant Superintendent of Administration & Educational Services, and Ken Larsen, Assistant Superintendent of Business & Operations. He noted that the board members point-of-contact would be individuals listed on the Cabinet page.

Legislative Update. Superintendent Harwood informed board members that Senate Bill 19, which funds full-day kindergarten, raises the base state aid to \$4,006 per pupil, and increases At-Risk funding, has been approved by the legislature and Governor Brownback and is currently under Supreme Court review. He said that both the State and the Plaintiffs (Schools for Fair Funding) have submitted briefs and rebuttals, with Oral Arguments to be heard on July 18th. A Supreme Court decision on whether or not the school funding plan is adequate is expected by the end of July. Superintendent Harwood noted that the State would like for the Supreme Court to let this year stand as approved and if a problem is found, allow them to fix it in the 2018 session. He said the Plaintiff would like the Supreme Court to move the deadline for a decision to September 1st, or rule the funding plan unconstitutional and not allow funding.

Human Resources Update. Human Resource Directors, Carrie Handy and Brian Schwanz, shared results of an exit survey that was administered to 37 certified staff members leaving employment with the district. They noted that while there are many factors taken into account when someone decides to leave the district, the goal was to measure to what degree each item impacted their choice in order to make informed decisions based on identified trends. Mr. Schwanz noted that 21 of the 37 surveys were completed and shared trend data. Mrs. Handy shared exit data noting that there were 44 total certified employees who left employment with the district, of which 10 were retirees and 34 were resignations. Mrs. Handy also shared employment data; there were 50.5 new hires with 6.5 being new positions for the 2017-2018 school year.

2016-17 District Goal Update. Superintendent Harwood informed board members about progress that was made during the 2016-17 school year on eight strategies identified under district goals for Achievement, Buildings & Budgets and Community Engagement. He noted that a draft of goals for the 2017-18 school year would be presented in August and he would like for the Board to consider conducting quarterly work sessions to keep in track.

PATRON INPUT. With no requests to speak to the board submitted to the Clerk, President Zade moved onto the next agenda item.

ALERT.

The following report was included in the packet for this board meeting with notice that it will require future action by the Board of Education: 1. Revisions for the 2017-2018 Special Education Related Service Employee Handbook.

FYI REPORT. The following informational report was included in the board packet for this meeting: 1. Unencumbered Cash Balances.

President Zade declared a five-minute break at 7:07 p.m.

The Board returned to open session and President Zade called the meeting back to order at 7:12 p.m.

EXECUTIVE SESSION.

Negotiations.

Mrs. Danielle Heikes moved to go into executive session at 7:12 p.m. for a period of thirty minutes with Frank Harwood, Alvie Cater, Ken Larsen, Brian Schwanz and Carrie Handy to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and return to open session at 7:42 p.m. at this location.

President Zade seconded.

Carried 6/0.

The Board returned to open session at 7:45 p.m. and President Zade called the meeting back to order.

President Zade moved to go into executive session at 7:46 p.m. for a period of thirty minutes with Frank Harwood, Alvie Cater, Ken Larsen, Brian Schwanz and Carrie Handy to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and return to open session at 8:16 p.m. at this location.

Mr. Mitch Powers seconded.

Carried 6/0.

The Board returned to open session at 8:20 p.m. and President Zade called the meeting back to order.

President Zade noted that the Executive Session for Non-Elected Personnel would be removed from the agenda as it wasn't needed at this time.

President Zade adjourned the meeting at 8:21 p.m.

August 7, 2017
Date Approved

Wendy S. Senham
Clerk, Board of Education

Paul M. Zade
President, Board of Education



BOARD OF EDUCATION
2017-2018 ORGANIZATIONAL ITEMS

Approved July 10, 2017

A. **ORGANIZE BOARD: ELECT PRESIDENT AND VICE PRESIDENT; DESIGNATE CLERK AND TREASURER**

President.....Rachele Zade
Vice-PresidentDanielle Heikes
ClerkWendy Denham*
TreasurerKen Larsen*

B. **ESTABLISH BOARD MEETING DATES AND TIME**

Motion: That Board of Education meetings be held on the following nights of each month at 6 p.m. at the Administrative Office, 35200 W. 91st Street, De Soto, Kansas, unless otherwise noted:

- | | |
|-------------------------------|-----------------------------|
| - July 10, 2017 (Monday) | - January 8, 2018 (Monday) |
| - August 7, 2017 (Monday) | - February 5, 2018 (Monday) |
| - August 21, 2017 (Monday) | - March 5, 2018 (Monday) |
| - September 11, 2017 (Monday) | - April 2, 2018 (Monday) |
| - October 2, 2017 (Monday) | - May 14, 2018 (Monday) |
| - November 6, 2017 (Monday) | - June 4, 2018 (Monday) |
| - December 4, 2017 (Monday) | |

and the board president may call a special meeting, suspend a meeting, or adjourn meetings to another time and place.

C. **DESIGNATE OFFICIAL DEPOSITORY FOR SCHOOL DISTRICT FUNDS**

Administrative Office, De Soto High School, Lexington Trails Middle School, Starside Elementary:
Great American Bank*

Belmont Elementary, Clear Creek Elementary, Horizon Elementary, Mill Creek Middle School, Mill Valley High School, Mize Elementary, Monticello Trails Middle School, Prairie Ridge Elementary, Riverview Elementary: **Country Club Bank***

D. **DESIGNATE OFFICIAL NEWSPAPER FOR USD 232 PUBLICATIONS**

The Kansas City Star*

E. **APPOINT AUTHORIZED PL-382 (FORMERLY PL-874) REPRESENTATIVE**

Ken Larsen*

Note: This is also required by statute as we are eligible to receive reimbursement for land owned by the federal government.

* served in this capacity last year

- F. APPOINT OFFICIAL OFFICER FOR ALL STATE AND FEDERAL PROGRAMS
Joe Kelly
- G. APPOINT FOOD SERVICE REPRESENTATIVE / FREE/REDUCED LUNCH PROGRAM ADMINISTRATOR
Jolyn Mortenson*
- H. APPOINT DISTRICT KPERS REPRESENTATIVE
Gabriella Philbrook*
- I. APPOINT A HEARING OFFICER FOR FREE AND REDUCED PRICE MEAL APPLICATION APPEALS
Alvie Cater*
- J. ADOPT 1116-HOUR CALENDAR
- K. APPOINT BUILDING ADMINISTRATORS AS AUTHORITY TO REPORT STUDENTS WHO ARE NOT ATTENDING SCHOOL
- L. DESIGNATE SCHOOL ATTORNEY
Michael G. Norris, Norris Keplinger LLC*
- M. ESTABLISH PETTY CASH FUNDS AND PETTY CASH LIMITS
- | | | |
|---------------------------------------|----------------|--------------------|
| Administrative Office | \$ 1,500 | Jodie Saultz* |
| De Soto High School | \$ 1,000 | Dustin Mortensen* |
| Mill Valley High School | \$ 1,000 | Tobie Waldeck* |
| Lexington Trails Middle School | \$ 500 | Steve Ludwig* |
| Mill Creek Middle School | \$ 500 | Josh Kindler* |
| Monticello Trails Middle School | \$ 500 | Melissa Hansen* |
| Belmont Elementary | \$ 400 | Pam Hargrove* |
| Clear Creek Elementary | \$ 400 | Andrew Frye* |
| Horizon Elementary | \$ 400 | Steve Crutchfield* |
| Mize Elementary | \$ 400 | Gerri Balthazor* |
| Prairie Ridge Elementary | \$ 400 | Kristel Fulcher |
| Riverview Elementary | \$ 400 | Beth Mildren* |
| Starside Elementary | \$ 400 | Kris Meyer* |
- N. RESOLUTION TO RESCIND POLICY STATEMENTS FOUND IN BOARD MINUTES
[See Attachment 1.]
- O. RESOLUTION TO ENSURE EQUIVALENCY AMONG SCHOOLS WITHIN THE DISTRICT
[See Attachment 2.]

* served in this capacity last year

P. DESIGNATE A HEARING OFFICER FOR SUSPENSION AND EXPULSION HEARINGS
Brian Schwanz - Secondary & Carrie Handy - Elementary

Q. DESIGNATE HEARING OFFICERS FOR APPEAL OF AN EXTENDED-TERM SUSPENSION OR AN EXPULSION
Mitch Powers*, Dick Dearwester*

R. DESIGNATE DISTRICT OSHA/ENVIRONMENTAL SAFETY COORDINATOR
Debra Atwell*

S. DESIGNATE DISTRICT COMPLIANCE OFFICER TO RECEIVE DISCRIMINATION COMPLAINTS
Brian Schwanz*

T. ADOPT GUIDELINES FOR ACTIVITY FUNDS AND GATE RECEIPTS
 [See Attachments 3-14.]

U. DESIGNATE REPRESENTATIVES TO DISTRICT COMMITTEES

	<u>Board Rep</u>	<u>Staff Rep</u>
1. Board & Administration.....	Rachele Zade Danielle Heikes	Frank Harwood*
2. Human Resources/Negotiations.....	Dick Dearwester* Danielle Heikes*	Brian Schwanz* Carrie Handy*
3. Facilities & Operations.....	Bill Fletcher* Rachele Zade*	Steve Deghand* Ken Larsen*
4. Teaching & Learning/Technology.....	Angela Handy* Mitch Powers*	Joe Kelly
5. Special Education.....	Angela Handy Mitch Powers*	Lee Hanson*
6. Budget & Finance.....	Dick Dearwester Kevin Makalous*	Ken Larsen*
7. Chambers of Commerce/City Councils.....	Bill Fletcher* Kevin Makalous*	Alvie Cater* Frank Harwood*

* served in this capacity last year

V. SET SUBSTITUTE TEACHER PAY SCALE

Recommend that the substitute daily rate be \$110 and that long-term substitutes receive a flat rate of \$125 beginning with the 15th consecutive day in the same classroom.

W. RESOLUTION TO ADOPT WAIVER OF REQUIREMENTS FOR GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

[See Attachment 15.]

X. ANNUAL NOTICE OF STUDENT DIRECTORY INFORMATION

[See Attachment 16.]

Y. DESIGNATE DISTRICT FINANCIAL ADVISOR AND BOND ATTORNEY

Financial Advisor..... George K. Baum*

Bond Attorney..... Gilmore & Bell*

Z. ESTABLISH MILEAGE RATE FOR REIMBURSEMENT AT THE CURRENT STATE RATE

AA. DESIGNATE DISTRICT FREEDOM OF INFORMATION OFFICER.

Alvie Cater*

BB. DESIGNATE COORDINATOR OF HOMELESS CHILDREN PROGRAMS.

Robert J. Kordalski*

CC. APPROVAL TO MAKE PAYMENTS IN ADVANCE OF BOARD APPROVAL.

[See Attachment 17.]

DD. APPROVE AT EACH REGULAR BOARD MEETING OFFICIAL MEETING MINUTES FROM THE PREVIOUS BOARD MEETING.

July 10, 2017
Date Approved

Wendy S. Denham
Clerk, Board of Education
Loel M. Zede
President, Board of Education



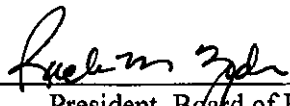
RESOLUTION

TO RESCIND POLICY STATEMENTS FOUND IN BOARD MINUTES


Be it resolved that all policy statements found in the minutes of this board of education prior to July 1, 2017, be rescinded, and that the board of education adopt the policies as published on the USD 232 web page (<http://www.usd232.org/pages/DeSotoUSD232/boe>) to govern this school district during the 2017-2018 school year, subject to periodic review, amendment, and revision by the board of education.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION

EQUIVALENCE AMONG SCHOOLS

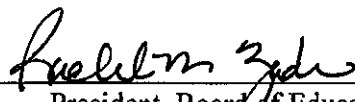
Unified School District 232 does now and will continue to provide a district-wide salary schedule for new employees.

The district will ensure equivalence among schools within the district in teachers and auxiliary personnel.


The district will ensure equivalence among schools within the district in the provision of curriculum, materials and instructional supplies.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
De Soto High School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

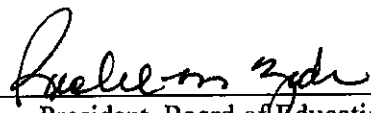
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **De Soto High School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Dustin Mortensen**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mill Valley High School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mill Valley High School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Tobie Waldeck**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY *Rachel M. Zdr*
President, Board of Education

ATTEST:

Wendy S. Denham
Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Lexington Trails Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Lexington Trails Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Steve Ludwig**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

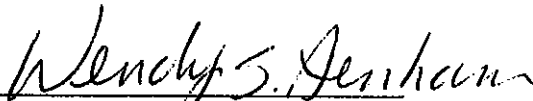
Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mill Creek Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mill Creek Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Josh Kindler**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Monticello Trails Middle School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Monticello Trails Middle School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Melissa Hansen**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

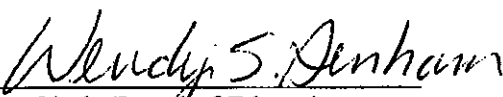
Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Belmont Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

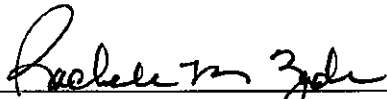
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Belmont Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Pam Hargrove**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

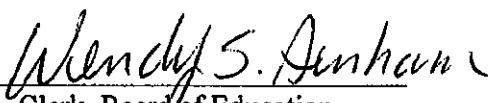
Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Clear Creek Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Clear Creek Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Andrew Frye**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

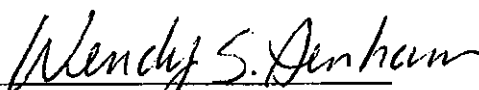
Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Horizon Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

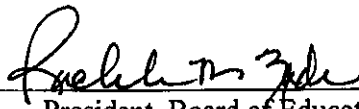
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Horizon Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Steve Crutchfield**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

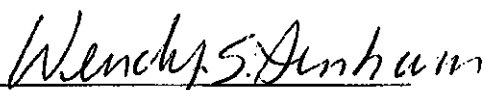
Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Mize Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Mize Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Gerri Balthazor**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.


BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY



President, Board of Education

ATTEST:



Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Prairie Ridge Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

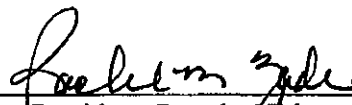
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Prairie Ridge Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Kristel Fulcher**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.


Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Riverview Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

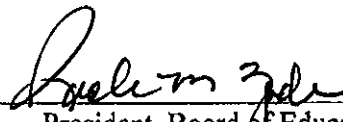
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Riverview Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Beth Mildren**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY 
President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION TO ESTABLISH AN ACTIVITY FUND
Starside Elementary School

WHEREAS, the Board of Education of Unified School District No. 232, Johnson County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, that an activity fund designated as the **Starside Elementary School Activity Fund** is created for the purpose of receiving and expending funds for student activities, including athletics, music, forensics, dramatics and other Board-approved student extracurricular activities.

The fund shall be administered by **Kris Meyer**. The administrator shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY


President, Board of Education

ATTEST:


Clerk, Board of Education



RESOLUTION

**WAIVER OF STATE REQUIREMENTS TO USE
GENERALLY ACCEPTED ACCOUNTING PRINCIPLES**

WHEREAS Unified School District 232, Johnson County, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2018, to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of Unified School District 232 and,

WHEREAS there are no revenue bond ordinances or resolutions, or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended June 30, 2018.

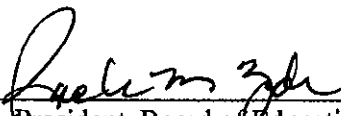
NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District 232, Johnson County, Kansas, in the regular meeting duly assembled this 10th day of July, 2017, that the Board of Education waives the requirements of K.S.A. 75-1120a(a) as they apply to Unified School District 232 for the year ended June 30, 2018.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of Unified School District 232 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

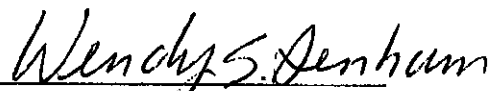
BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY



President, Board of Education

ATTEST:



Clerk, Board of Education



FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)
NOTICE FOR DIRECTORY INFORMATION

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Unified School District 232, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, USD 232 may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the school district to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs;
- Newsletters; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.¹

If you do not want USD 232 to disclose directory information from your child's education records without your prior written consent, then you must notify the District in writing by September 10. USD 232 has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended

¹ These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).



RESOLUTION

*AUTHORIZATION TO MAKE PAYMENTS IN ADVANCE
OF BOARD APPROVAL*

BE IT RESOLVED THAT in accordance with Kansas State Statute 12-105b, the Board hereby authorizes the district's business office to make payments in advance of Board approval for claims against USD 232, which provide for a discount for early payment or for the assessment of a penalty for late payment if the payment is required before the next scheduled regular Board meeting in order for the district to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment.

ADOPTED this 10th day of July, 2017, by the Board of Education of Unified School District 232 at a regular meeting of said Board.

BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT 232

BY

President, Board of Education

ATTEST:

Clerk, Board of Education